**Dormann Library**

**Board of Trustees**

**Minutes**

**Tuesday, May 19, 2020**

**Present**: Linda Perry, Cheryl Stephenson, Laura Bronson, Heather Schneider, Kirk Mishrell, Dan Shugars, Carol Berry, Jessie Hadac, Ruth Sprague, Bob Plaskov, Sam Pifer, and Tess McKinley

**Call to orde**r at 5:01 p.m.

**Adoption of the Agenda**: Jessie made a motion to adopt the agenda as written. Dan seconded and it was approved unanimously.

**Approval of April meeting minutes:** Cheryl made a motion to accept the April minutes as written. Heather seconded the motion and it was approved unanimously.

**Period for public expression**: No public in attendance.

**Correspondence**: None

**Personnel Actions Report**: None

**Treasurer’s Report**:

* There will be an update needed for the rent on the report.
* The investment accounts went down as many other accounts have gone down during the time of covid19. It is likely the investments will go back up.
* Dan moved to approve, Bob seconded and it was approved unanimously.

**Director’s Report**:

* Carol has been updating the website and Facebook.
* Carol ordered shields for the circulation desk and café. STLS will be providing sanitizer, cleaner and masks for the first two weeks.
* Can do curbside pickup.
* Will know more from STLS on Thursday about re-entry plans.

**Committee Reports**

**Building and Grounds:** Kirk has gone and picked up sticks around the library grounds. Pete has been going in and doing some upkeep including yard work, changing filters, etc. Kirk offered to help put up the plexiglass shields with Pete.

**Budget & Finance:** None.

**Legal:** None.

**Personnel:**  For staff coming in – Tess made a motion to increase pay by $2 an hour for safe pay and Cheryl seconded and it was approved unanimously.

Ruth would like to wait until we are all in person to go over Carol’s evaluation.

**Public Relations:** Will need good communications with patrons on how will reopen and appropriate procedures for patrons to follow.

**Lifelong Learning Fund:** None.

**Strategic Plan:** None.

**Old Business**

**Workplace Safety Policy:** Second Reading. Linda made a motion to adopt the policy and Kirk seconded. It was approved unanimously. It may need to be updated based on re entry guidelines from the state and STLS.

**Return to Work:** Carol has been working on a plan to return to work.

**New Business**

**Summer Program:** Carol is working with Tara on how to do Summer Programming. It will likely be online.

**Period for Public Expression:** None

Ruth made a motion to adjourn at 5:44. Cheryl seconded. Approved unanimously.

Next Board meeting is **Tuesday, June 16** at **5:00 p.m.**