**Dormann Library**

**Board of Trustees**

**Minutes**

**Tuesday, February 16, 2021**

**Present**: C. Stephenson, L. Bronson, R. Sprague, D. Shugars, K. Mishrell, T. McKinley, S. Pifer, L. Perry, and L. Rumsey. J. Arnold and P. Snodgrass were there to discuss library investments at Community Bank.

**Call to Meeting to Order: 5:00 p.m.**

**Adoption of Agenda**: L. Perry made a motion and D. Shugars seconded. All approved.

**Period for public/staff expression**: No comment

**Community Bank Investment Presentation:** Gave presentation on both investment accounts. P. Snodgrass provided some suggestions for changes to be made to Dormann Library investment policy and will send them in writing to the Finance Committee. The Finance Committee will review the recommendations and make suggestions to the board depending on if we want to start using some investments.

**January Meeting Minutes:** R. Sprague moved to approve and K. Mishrell seconded. All approved.

**Correspondence:** None.

**Library Director Report:**

* Asked to stay curbside longer.
* The Board recommended that the library reopens March 1 to the public.

**Committee Reports:**

* **Building Committee –** K. Mishrell would like roof to be done in 2021 and is looking to get it scheduled ASAP. Hoping the new roof could be designed to avoid gutter and ice issues. D. Shugars moved to approve getting the roof redone at a cost not to exceed $42,000. R. Sprague seconded. All approved.
* **Budget and Finance -** Report was emailed out.
* **Legal –** No report
* **Personnel** - Library Workers Day is coming up on April 6. R. Sprague is asking board members to donate $15. Can send a check to R. Sprague or give to L. Rumsey at the library.
* **Public Relations –** No report.
* **Lifelong Learning –** A. Longwell has agreed to be the point person for the Lifelong Learning Fund. Would like to get up and running soon.

**Old Business:**

* Strategic Planning – Would like to wait to complete until L. Rumsey has been at the library longer.
* **Budget Vote** – Received information from T. Simms on how to prepare for budget vote.

**New Business:**

* **Board Documents** – Would like to have them in one place – potentially a Drop Box or Drive. Would like it to be a secure location. Will look into options for next meeting.
* **Bylaws** – Would like to review bylaws as some trustees have not been attending regularly for next meeting.

**Executive Session** – L. Bronson moved to go into Executive Session at 6:19 p.m. K. Mishrell seconded. All approved.

L. Bronson moved to go out of Executive Session at 6:29 and R. Sprague seconded. All approved.

**Period for Public/Staff Expression:** None present

L. Bronson moved to adjourn meeting at 6:31 p.m. and L. Perry seconded. Approved unanimously.

**Next meeting: March 16 at 5 p.m. via Zoom.**