**Dormann Library**

**Board of Trustees**

**Minutes**

Tuesday, January 18, 2022

**Present:** L. Bronson, S. Pifer, L. Perry, E. Simms, D. Shugars, L. Sawrotny, C. Stephenson, E. Stephenson, T. Didrence, and L. Rumsey

**Call Meeting to Order:** 5:02 p.m.

**Adoption of Agenda:** D. Shugars made a motion and C. Stephenson seconded. All approved.

**Period for Public/Staff Expression**: Tara Didrence shared her conversation with the newly formed Teen Advisory Group (TAG) as a requirement for our Libraries Transforming Community Grant. Through this, she learned of their desire for choice and the use of GroupMe as a text-based avenue of communicating with community. The school can put announcements on the Haverling TV for students. The teens want to learn about life-long finances (taxes, loans, etc.). Teens interested in their community and local economy. Interested in environmental activities, social justice, and art. We will be able to use this conversation to plan future activities at the library.

**December Meeting Minutes:** D. Shugars moved to approve and E. Stephenson seconded. All approved.

**Correspondence:** Received thank you cards from two staff members for their holiday gifts.

**Director's Report** –

* L. Rumsey shared her Director’s Report, highlighting updates needed in the Empire Room, which were approved by the budget committee. Looking at possible use of the Senior Community Service Employment Program to staff the program instead of the library.
* Continuing with community outreach, such as the distribution of covid test kits and masks.
* Continuing to expand social media efforts.
* Discussed the logistics of staff awards

**Committee Reports**

Building Committee-

* Gutters leaking on the sides, but not in front of the doors

Budget and Finance- L. Bronson.

* We need the letter to school about 2023 tax cap.
* We will convene a special meeting to review the budget.

Personnel- No report.

Public Relations – C. Stephenson

* No report

Lifelong Learning –L. Bronson

* The accounts continue to gain interest.
* Seeking a new lead for this team.
* Cheryl will reach out to former community members.

**Old Business**

* None.

**New Business**

* Restructuring the Board
* Laura’s term will end in December 2022, leaving us without a president after that.
* Recommendations of Elected Positions:
  + President, Laura Bronson
  + Vice President, Linda Perry
  + Tess McKinley- Secretary
  + Heather Schneider- Treasurer
* Committee Representation:
  + Building and Grounds- Kurt Mishrell (Chair),
  + Budget and Finance- Dan Shugars (Chair), Heather, Linda
  + Personnel- Emily Simms (Chair), Dan Shugars, Tess McKinley
  + Public Relations- Cheryl Stephenson (Chair),Lisa Zawrotny , Sam Pfiefer
  + Legal- (Chair)
  + Lifelong Learning- (Chair), Cheryl Stephenson
  + Book Barn Liaison-
  + Trustees should let Laura know which two committees we will each serve on.
* Oaths of Office.
  + Each trustee should sign and return to the library.

Period for Public/Staff Expression

* No public present.

Adjourned at 6:08 pm.

**Next Board Meeting**

* February 15, 2022