**Dormann Library**

**Board of Trustees**

**Minutes**

Tuesday, December 21, 2021

**Present:** L. Bronson, S. Pifer, C. Stephenson, L. Zawrotny, L. Perry, E. Simms, D. Shugars, K. Mishrell, E. Stephenson, T. McKinley, and L. Rumsey.

**Call Meeting to Order:** 5:01 p.m.

**Adoption of Agenda:** K. Mishrell made a motion and C. Stephenson seconded. All approved.

**Period for Public/Staff Expression**: None present.

**November Meeting Minutes:** D. Shugars moved to approve and K. Mishrell seconded. All approved.

**Correspondence:** Thank you note from K. Caudill.

**New Trustee:** E. Stephenson was voted into the Dormann Library Board of Trustees to replace R. Sprague.

**Director's Report**

* Report was provided. L. Rumsey discussed highlights.
* Chat-a-Whyle will be providing soup and sticky buns to be sold at the café.
* Town of Bath will put in a work order for street lights to be fixed.
* P. Langendorfer hoped to fix gutters with some caulking. Will find out if worked at next heavy rain.
* Will have staff get Narcan training.
* Will be distributing masks and COVID-19 tests for Steuben County (J. Wheeler approached B. Hildreth to do this).
* Request for Reconciliation of Library Material was discussed. L. Rumsey will craft a letter that L. Bronson will sign thanking for her input but that no changes will be made.
* Discussion continued that training around Diversity, Equity and Inclusion for the public and/or staff could be appropriate.

**Committee Reports**

 Building Committee- K. Mishrell - Nothing to report

 Budget and Finance- H. Schneider

* Budget meeting in January 12 at 5:30 in person.
* Board voted to override the tax cap for 2023 budget. We may not need to use it but have it in place just in case.

 Personnel – R. Sprague

* R. Sprague not present.
* R. Sprague did things for the staff for Christmas.
* E. Simms purchased a card and gift to present to R. Sprague for her years of service.

 Public Relations – C. Stephenson - No report

 Lifelong Learning - No report.

**Old Business -** None

**New Business -** None

Period for Public/Staff Expression - No public present.

Adjourned at 5:26 pm.

**Next Board Meeting**

* January 18, 2022 at 5 p.m.