**Dormann Library**

**Board of Trustees**

**Minutes**

Tuesday, April 19, 2022

**Present:** L. Bronson, S. Pifer, L. Zawrotny, L. Perry, C. Stephenson, E. Stephenson, and L. Rumsey

**Call Meeting to Order:** 5:03 p.m.

**Adoption of Agenda:** S. Pifer made a motion and C. Stephenson seconded. All approved.

**Period for Public/Staff Expression**: None present.

**March Meeting Minutes:** L. Zawrotny moved to approve and E. Stephenson seconded. All approved.

**Correspondence:** We received thank you notes from staff for the appreciation gifts.

**Director's Report** –

* Filed insurance claim to repair the smoke damage.
* Book Barn is open.
* New databases for the community (JobNow and Peterson’s Test Prep).
* Expanding Community Outreach programs.
* Updates in the Empire Room underway (painting, floors, bulletin boards, etc.). It will be unveiled as the new Dormann Community Room.
* Reviewed safety incident and how staff responded.
* Accountant outlined a required change in payroll schedule.
* STLS has aid applications open for the season. Kathleen will present ideas next month for an outdoor classroom.
* Hero Parking lot signs ready to be unveiled.
* Leigh will be sending us links to the sexual harassment trainings.

**Committee Reports-**

Building Committee- K. Mishrell sent his report.

* Four heating contractors have looked at the job. Two were unable to quote the job, feeling it was too big for their business. One was scheduled to present tonight, but has backed out of the quote. One was able to quote the work. We have learned we do not qualify for the rebates.
* Seeking three quotes on pavement repair and sealing.

Budget and Finance- H. Schneider

* None this month.

Personnel – L. Bronson

* L. Zawrotny agreed to chair personnel moving forward.
* L. Rumsey asked the personnel committee to review the job descriptions.
* L. Bronson made a motion at 5:57 PM to move to executive session to discuss a confidential personnel matter. Motion seconded by L. Perry. 7 yay. 0 nay.
* Returned to public session at 6:30 PM*.*

Public Relations – C. Stephenson

* Kindergarten field trips in progress.
* L. Zawrotny bringing some photo releases for us to consider.

Lifelong Learning

* No report.

**Old Business**

* None

**New Business**

* C. Stephenson made a motion that we poll the trustees via email to accept the quote from Issac’s heating as long as the confirmation of existing quotes meets our financial obligation. L. Perry seconded. 6 yay. 0 nay.
* Need a new Board member to fill the seat vacated by Emily Simms.
* Boy Scouts hosting the Spring Clean Up on April 26 from 5:30-7:00.

Period for Public/Staff Expression

* No public present.

Adjourned at 6:40 pm.

**Next Board Meeting**

* May 17, 2022