

Dormann Library Board of Trustees Meeting
Dec. 20, 2022

Members Present: Laura, Kathy, Kirk, LeighAnn, Sam, Cheryl, Dan (Zoom)

Meeting called to order at 5:05 with the reciting of the Pledge.

Motion made by Kirk, seconded by Sam to approve agenda. Accepted

Visitor Statement: on behalf of the Steuben County Chamber of Commerce, Joe Rumsey informed us that the library has been chosen by the Chamber as the Nonprofit Business of the Year. There will be a recognition banquet on 2/25, the library will be recognized.

Nov. agenda accepted, Cheryl made the motion, seconded by Kirk.

Director's Report:

- Communications: thank you notes from staff for the gift cards. A food platter will be provided for staff at a later date.
- Cost to repair a leak in the sprinkler system came in at 3112.00. The leak seems to have stopped so will hold off on hiring the repair done.
- The pass thru is almost complete, the Book Nook is done and opened to the public.
- The refrigerator in the staff room has issues, Board approved buying a new one to replace it.

Committee reports:

- Kirk (Building) – questioned how the heat was this fall. Electric bill seems to be consistent with last year, running around 1000.00 a month.
- Heather (treasurer) – financial report sent to everyone. The 2023 budget needs to be approved soon. Merit pay for the staff was removed from budget, would like to put it back in. Total would be 6500.00.

Because we did not have a quorum, Cheryl made a motion that we vote via email. Approved. Items to be voted on via email:

- Amend 2023 proposed budget to include 6,500.00 to be used by the Director for staff incentive bonuses. Used as a discretionary fund. Cheryl made the motion, seconded by Laura
- Acceptance of 2024 Budget. Kirk made the motion, seconded by Cheryl
- Acceptance of Stacey Wing as a member of the Dormann Library Board of Trustees. Motion made by Laura, seconded by Kathy.
- Change of monthly meeting times from 5:00 to 5:30 to better accommodate those who work. Motion made by Cheryl, seconded by Dan.

LeighAnn will send out the voting information, please vote on each item. If meeting time is to change, the public will need to be notified.

Public Relations (Cheryl): Ryan Love and Phil Hy declined the invite to join the Board of Directors. Nate Longwell's name was brought up as a possibility along with Sue Hy. Stacy Wing has accepted the offer to join the Board.

Holiday Party was wonderful; musicians and all activities were great. The gingerbread house making activity was very well attended and everyone seemed to have had a good time.

Board positions that need to be filled; president, vice president and possibly secretary.

Meeting adjourned at 5:39. The next meeting will be held on Jan. 17th starting at 5:30.

Respectfully submitted,
Kathy P.