

**Dormann Library
Board of Trustees
Minutes**

Tuesday, June 21, 2022

Present: L. Bronson, S. Pifer, L. Zawrotny, D. Shugars, K. Mishrell, H. Schneider, C. Stephenson, E. Stephenson, T. McKinley, and L. Rumsey

Call Meeting to Order: 5:00 p.m.

Adoption of Agenda: S. Pifer made a motion and C. Stephenson seconded. All approved.

Period for Public/Staff Expression: Two public were present – Kim Ortiz and Kathy Partridge who are potential board members

May Meeting Minutes: L. Zawrotny moved to approve and H. Schneider seconded. All approved.

Correspondence: Received a thank you card related to an employee anniversary gift.

Director's Report –

- Report was distributed to board ahead of time.
- Will get a quote for the window to be removed to the annex.
- Will apply for the Outdoor Classroom for the Construction Grant through STLS.
- Will not try to get the books back from the patron that will not return over \$900 worth of books. Will not allow this to happen again based on policy/procedure that is now created.

Committee Reports-

Building Committee- K. Mishrell

- A lot was covered in Director's Report.
- Will likely need to get parking lot repaved at some point.

Budget and Finance- H. Schneider

- H. Schneider has been trying to get more information on the two living trusts that have been given to the library.
- D. Shugars checked on the amount of money that the library had to pay to get the funds from the government for keeping staff employed. The library had to pay a percentage to Wheat and Fitzpatrick for getting the extra funds. D. Shugars recommended getting a rate/contract from them.

Personnel – L. Zawrotny

- Working on freshening up Standard Operating Procedures. L. Zawrotny is working on them with L. Rumsey and will bring them to Personnel Committee when ready to review.

Public Relations – C. Stephenson

- L. Rumsey will send information to C. Stephenson to go to Bath School District on the Summer Learning Program.

Lifelong Learning

- No report.

Old Business

- None

New Business

- Unanimously voted to approve K. Ortiz to fill E. Simms and K. Partridge will fill the vacancy from L. Perry's resignation.

Period for Public/Staff Expression

- No public present.

Adjourned at 6:12 pm.

Next Board Meeting

- September 20, 2022 at 5 p.m.