Board of Trustees Meeting

September 19, 2023

Members Present: Tess, Kathy, Sam, Jonathan, Stacey, Kim, Lisa, Dan

June Minutes: approved unanimously.

Correspondences: thank you from Harvest Baptist Church for donation from café’

Director’s Report:

* Budget needs to be created for next year. Dan, Heather and LeighAnn serve on this committee. Tess has offered to participate as well.
* LeighAnn suggested we don’t raise taxes next year because of the budget issues we had this year.
* Board has unanimously voted to raise the tax cap.
* Discussion in regards to offering health insurance to employees. It would be cheaper to raise wages and have the employees purchase their own insurance through Excellus or another company.
* Trustee training needs to be scheduled in either November or December, preferably in Nov.
* Steve Ketchum has voluntarily mowed and trimmed the library grounds all summer. The Board has approved purchasing a 100.00 Visa as a thank you.
* Snow removal quote from Pinnacle was 6500.00, accepted.
* Being closed during the week of the fair allowed the staff to catch up on many projects, many things were accomplished. It was suggested that the library close annually during fair week so the staff can catch up on things that need to be completed.

Buildings and Grounds: waiting for quotes from Gutter Rescue and Just In Time gutter companies to get opinions on solutions to the gutter overflow during rainstorms.

Budget & Finance: no report

Personnel: reviewing policies. Director evaluation is coming up, the evaluation that will be used is well done.

Public Relations: no report

Lifelong Learning: provide fundraising when needed. Kim is having trouble getting the original information she needs through Mark Schlectner, she will continue trying. She has also created a website, Funding the Dormann. Would like to dissolve the original policies regarding Lifelong Learning, create updated policies.

Old Business: none

New Business:

* The director evaluation will be sent to the Board of Trustees along with staff members. Tess will compile the results then meet with Lisa and LeighAnn to go over the survey. The Board will be given a review of the results.
* Cheryl Stephenson resigned tonight from the Board. We need to find someone to fill her position. There is a list of possible candidates, want more diversity within the Board. It was suggested asking Ethan Hurst, a student at Haverling. He has spent many, many hours at the library assisting where needed, would be a positive addition.

Meeting ended at 6:05 followed by a tour of the library.