

Library Board of Trustees Meeting
3/19/2024

Members present: Tess, Emily, Heather, Kim, Jonathan, Dan, Kathy, Lisa, LeighAnn

Adoption of Agenda: no additions or corrections

Public/Staff Expression: Staff member, Jami Long, presented on the possibility of the library providing benefits to staff. These could include health insurance, vision, dental and EAP benefits. More exact information, including cost options, insurance comparisons, etc. was presented through a PowerPoint presentation. The Board created a committee, consisting of Heather, Tess, Dan, Emily and LeighAnn to look into offering staff benefits. A time frame needs to be put in place regarding this.

Approval of December Minutes: Kim made motion, Lisa seconded it, all approved.

Correspondences: thank you notes

Director's Report: sent prior to meeting.

- Only a few Board members participated in Board training. If we don't have 100% participation, the library could lose funding.
- Will try to set up Board training either for the April or May meeting
- Sexual harassment training will be held on 5/8/2024
- Juneteenth is now a federal holiday, do we close? Yes
- Bed bug issue: cost through Orkin is very expensive. Can we no longer use that company and set up our own protocols for bed bug issues? LeighAnn will be checking with Catholic Charities to see how they handle these situations. Jonathan suggested getting price quotes from Maple City Pest Control.
- Carpet replacement will happen the last two weeks of April. Having a difficult time choosing a carpet, LeighAnn will pick up more samples. Evars will be doing the work.

Committee Reports:

- Building Committee: Nelson Hobbs repaired a lighting situation. No quotes at this point for gutter repairs. Might check with Martins, as they do decent work and are cheap.
- Budget & Finance: report send prior to meeting. No issues at this time. Brief discussion in regards to what we do when the treasure's term is up, do we outsource some of the work? It will be hard to find someone as knowledgeable as Heather.
- Personnel: it was suggested that something is done for the volunteers. Lisa and LeighAnn will discuss.
- Public Relations: we will no longer keep this committee, it's not needed.
- Life Long Learning: fundraiser brought in 1000.00

Motion by Kathy, seconded by Dan to approve all reports. Motion carried.

Old Business: we need to fill one Board seat that was vacated earlier. There is a list of potential people we could choose from. LeighAnn will send the list, everyone please look it over and send her the name of one person who might be a positive addition.

New Business: setting up Board training for 2024 (see above for more details)

Next meeting: 4/16/2024

Motion to adjourn made by Lisa, seconded by Jonathan. Motion carried.

Respectfully submitted;

Kathleen C. Partridge